

Birth Certificate Requirement

As of April 2010 a requirement for children enrolled for the first time in a daycare center must provide a certified copy of the child's birth certificate within 30 days of enrollment. If a certified copy of their birth certificate cannot be provided or available; a passport, visa, or other governmental documentation as proof of the child's identity and age or an affidavit must be submitted. The inability to produce the required documentation must be explained in a notarized letter.

This requirement gives the center the responsibility of notifying the Illinois State Police or local law enforcement agency if the parent or guardian fails to submit proof of the child's identity within 30 days of enrollment.

I _____ parent or guardian of _____
understand the new requirements for providing a certified birth certificate within 30 days of my
child's enrollment.

Signed: _____ Date: _____